



**SMS Parent Faculty Club Executive Meeting  
Minutes - February 9, 2021 5:00 PM  
Via Zoom**

**Attendees: Angelique Ball, Daralyn Christensen, Jen Kohl, Audrey Nagle, Teri Stevens, Hope Tompkins**

- Call to Order: Angelique Ball @ 5:02 p.m.
- December Minutes were approved: Angelique motioned to approve, Teri seconded. January Minutes were approved: Daralyn motioned to approve, Teri seconded.
- President's Report
  - Spring Committees
    - 8th Grade Promotion
      - Funds spent for the 2020 Promotion on balloons and photos, which due to the pandemic were not used, are instead paid forward to use this year. Angelique will contact these vendors to get penciled in on their calendar for our 2021 Promotion.
      - Jen explained from a District perspective middle school graduations are considered a tier 2 priority. After they plan High School Graduation then they will address Middle School Promotion. The District is presently in discussions regarding High School Graduations. All NVUSD Middle Schools will need to agree on a plan for Promotion.
      - No date is set for Promotion at present. A number of factors are to be considered such as the type of ceremony, which is Covid dependent, and staffing as it requires full faculty involvement. Pushing Promotion to Summer is not an option as the District schedules maintenance during those months.
      - Stacey, Jen, Angelique, Teri and Hope offered to assist with Promotion.

- Audrey stated we currently have \$1,500 budgeted for Promotion. Angelique advised we over spent last year and will review the minutes pertaining to this to provide greater detail. Jen explained our Promotion is funded by both the District and the PFC.
  - WOW?
    - Angelique proposed a virtual event, such as a walk/run for WOW Week 2021. This would be a school-wide event promoting health, wellness and school spirit. This may be especially refreshing to break up the monotony of distance learning. Angelique will send the Board and Jen an outline of her ideas for a virtual WOW week and look for feedback.
    - Jen will support a WOW Committee but is unable to lead it this year due to other commitments. She will discuss the idea with the P.E. Teachers and let the PFC know if they think it's a good idea.
- Fundraising
  - Seasonal push for Smile and Scrip
    - Daralyn advised Shop with Scrip companies are offering the most give back % February 13 - 18th. She will promote this special opportunity on FaceBook this weekend and on Parent Square. Shop with Scrip has a flyer for the promotion but it's in a PDF which we are unable to translate into Spanish.
  - Launch Farm Fresh to You
    - Angelique suggested launching in Spring with the delicious veggie boxes. We discussed and decided to launch the program March 1st. They offer a 10% give back. The family owned farm is located north of Winters. No minimum participation is required and one time purchases are allowed.
    - Angelique will ask Julie and Julie to spearhead the launch and running of this program.
    - <https://www.farmfreshtoyou.com/how-it-works/school-fundraising>
  - Dine & Donate
    - Angelique will contact Stephanie to set-up Dine and Donate through June.
  - Grants
    - Stacey would like to renew the Raley's Grant which is due February 15th. The Board and Jen to review the guidelines and topics of the grant and respond with thoughts as soon as possible.

- Whole Foods Grant is also up for renewal. The seed to table format is restrictive and challenging to manage. However, the money is appreciated, for example, the portable tables with handles purchased last year are used every day. The Board to consider renewing the grant every other year.
- Principal's Report
  - Information pertaining to the Middle School Redesign is available to the public on the District website:  
[https://www.nvusd.k12.ca.us/pf4/cms2/view\\_page?d=x&group\\_id=1515572431566&vdid=i32a2pcxn6azs](https://www.nvusd.k12.ca.us/pf4/cms2/view_page?d=x&group_id=1515572431566&vdid=i32a2pcxn6azs)
  - District is to review Booster Clubs and fundraising plans of all NVUSD schools. We will need to submit our fundraising plans and proposed budget to the district. NVUSD has a fiduciary responsibility to provide oversight of Booster Clubs and fundraising. Jen is still unpacking the details of what she is required to submit to the District and will keep the PFC apprised.
- Treasurer's Report
  - Three transactions to report - Mr. Cope editing cost, Mrs. Dennis Garden Stipend, flowers for Mrs. Wyman's retirement.
  - Audrey would like to be well prepared for taxes this year. She hopes to secure a qualified tax accountant soon. Teri will reach out to an account she is familiar with and let Audrey know if she is available. If she is unavailable Audrey will look into finding an appropriate accountant.
- Topics for March General Meeting
  - Angelique invites the addition of new topics that may be of interest in the General Meetings especially given the increased attendance. We discussed leading with the PFC's Mission Statement. Also sharing positive results i.e.: money raised through fundraising efforts and using visuals such as graphs to mix-up Zoom format. Also, engage the participants more by creating a poll or feedback tools.
  - Daralyn offered to share her screen to demonstrate the set-up of Amazon Smiles and Shop with Scrip.
- Adjournment - Meeting adjourned at 6:07 pm

Next Meeting: General Meeting, March 2, 6:00PM