



**SMS Parent Faculty Club
Meeting Minutes
January 19, 2021 6 P.M.**

Attendees via Zoom - Angelique Ball, Jen Kohl, Alfonso M (translator), Daralyn Christensen, Audrey Nagle, Teri Stevens, Hope Tompkins, Stacey Dolan Capitani, Julie Murrell, Julie Gerien, David T. Garcia, Jose, Norma's iPhone, Leslie Simpkins, Sandrine Pavon, Bro Ferdinand Arciaga, Claudia, Gerardo Reyes, Patricia Garcia, Guillermina Salinas, Andrea Solia, Megan Hurd, iPhone de Hesneydi, Fernando Elias, Keyra Salinas, Nancy McIlvaine, Jilton O. Martinez, Diana Torres, iPhone X 3

- **Call to order:** Angelique Ball @ 6:05 p.m.
Jennifer Kohl announced that Spanish translation was available during the meeting.
- **November Minutes were approved:** Audrey Nagle motioned to approve, Teri Stevens seconded.
- **President's Report**
 - Angelique welcomed everyone to the meeting and mentioned there wasn't a lot to report as things have been quiet. However, she is hopeful spring will bring some changes to the campus.
 - The upcoming PFC Executive Committee meeting in February will focus on how to make annual events that usually happen in the spring work, either virtually or by creating something different. The events include WOW Week, staff appreciation, and a possible virtual silent auction, which was skipped in the fall due to Covid-19.
 - We will need to create a committee to help facilitate 8th Grade Graduation and what those festivities will entail.
 - Anyone interested in helping plan or volunteer for any of the above please email Angelique at president@smspcf.org.
- **Principals Report**
 - Jennifer welcomed everyone to the new year and mentioned that the chatter about a possible schedule change was not going to happen unless Napa Covid 19 cases get better, in which case the district would move to four, half days a week. But we aren't there yet.
 - The SMS staff is currently working on progress development to help grade for equity...how has it changed, how can we make it better.
 - SMS staff and two parent representatives are participating in a Middle School Task Force this spring. The outcome being to make a possible recommendation of a middle school closure.

Staff and parents from other schools are also participating in the Task Force meetings. The outcome will be published on the NVUSD website later this school year.

- The SMS garden is in great shape thanks to the efforts of our garden coordinator. And Mr. Dennis who fixed the door. The maintained and improved garden will be ready to plant in the fall. Additionally, funds from the PFC will be used to pay a stipend to the garden coordinator.
- Progress reports were mailed at the end of the week (1/18) and will be received the week of 1/25.
- Congressman Mike Thompson recently visited SMS virtually and spoke to 8th graders who asked some great questions. The Congressman was fabulous with his answers. The visit was a proud moment for SMS, since Thompson took time from his busy schedule to interact with the kids during the same week the US Capitol was stormed.
- At this time there is no staff support needed from the PFC. While there is one mid-year retirement coming up, Jennifer will take care of purchasing that person's gift out of the Principal's budget, rather than the PFC budget.

- **Treasurer's Report – Audrey Nagle**

- Currently the PFC checking account balance is \$49,016.96. This reflects a -\$5,000 net loss for this fiscal year to date. While on the surface this doesn't sound good, we are actually where we thought we'd be, due to Covid 19 and a projected net loss of -\$11,000 for the entire fiscal year. A reminder that as a non-profit, the goal is to break even, but also to have a cushion. As we ended last year with a net positive, we are right on track.
- There hasn't been much in the way of profit and loss, however the PFC did receive a check from Mod Pizza in the amount of \$88.73 from a fall Dine & Donate.
- Additionally, the PFC helped provide funding for a SMS staff appreciation luncheon late last year, as well as funds for staff birthday gifts (Starbucks gift cards). Lastly, there was a request from the Social Studies department in the amount of \$718 to purchase video editing software for students.
- There is one outstanding issue with a past PFC tax return and penalties. While the IRS forgave our Federal penalty request, the State of California did not receive a letter that was sent requesting forgiveness of a \$45 fee. In accordance with the State's final notice letter, Audrey paid the fee, however she also submitted a letter requesting that the fee be reimbursed. We are waiting for approval of the fee reimbursement.
- Lastly, Jennifer will check with each department to see if they have any financial needs moving forward from the PFC as each department still has funds for the year that can be used.

- **Fundraising – Daralyn Christensen**

- The PFC receives ongoing funds from two programs, Amazon Smiles and Shop With Scrip, which parents can easily participate in to help the school. Directions on how to sign up are included in Jennifer's weekly email and on the PFC web page on the SMS website. Daralyn shared the example that while the Mod Pizza fundraiser was great and brought in approximately \$88 in funds for the one-time event, the Shop with Scrip program recently brought in \$40 and the amount will continue to grow in dollars earned as more families sign up. Moving forward, Daralyn would like to further promote the Shop With Scrip program

with a the help of a committee, and thanked everyone who has helped support the school by participating.

- o Regarding Amazon Smiles, participants need to make sure they link Napa's Silverado Middle School to their account when signing up, instead of the SMS in Illinois. Additionally, because of its tie to Amazon, 0.5% of Whole Foods delivery and in-store order pick up sales go to SMS when participants purchase groceries online through Amazon Smiles.

- **Q & A**

- o There were no questions but Jennifer mentioned that the yearbook will be amazing this year and urged parents to purchase one if they haven't already. Regarding school photos, since it's inappropriate for parents to bring virtual learning kids to school, information will be emailed requesting parents to take student photos at home and upload them to a Yearbook Snap program. SMS is trying to update student photos by February 3rd, not only for the yearbook, but for school identification purposes as many students currently have outdated photos on file.

- The meeting adjourned at 6:50 p.m.

- The next SMS PFC Executive Committee meeting is scheduled for February 9 at 6 p.m.