

**Silverado Middle School Parent Club
Parent Faculty Club Meeting Minutes
Tuesday, November 27, 2018
6:00 PM**

In Attendance: Karen Hall, Jen Kohl, Michelle Marks, Amber Payne, Katie Aaron, Jen Meno, Theresa Garcia, Emily Barazi, Patty Wyman

- I. Call to Order: 6:03PM
- II. Approval of October Minutes – change of word “when” to “if” under Section V. E. (Whole Foods Grant); motion to approve Karen, second Katie
- III. President’s Report - Karen
 - A. Holiday Luncheon – Michelle Carmichael has everything covered except drinks; water is fine but discussion of possibly doing a hot chocolate bar
 - B. Dine & Donate – scheduled for Wednesday, December 12 at Taqueria Rosita
- IV. Treasurer’s Report – Emily
 - A. Karen met with Emily to review books
 - B. Trouble converting Quickbooks from online version to desktop version
 - C. A few checks written to various departments need signature
 - D. Income – a few more checks came in from the Fall Bocce Ball fundraiser; MOD check of \$169, Escript \$246, last month’s Amazon \$48.90
 - E. Old cashier’s check for \$125 – need to double check to see if it clears with next month’s bank statement
 - F. ReThink Ice Cream – received check for a different school; have to follow up with them to get the check for Silverado
 - G. Jen stated there will possibly be an upcoming request for funds from 6th grade; they don’t have all the numbers yet, but will submit when they do
- V. Fundraising Report – Katie
 - A. Satsuma Fundraiser - 5 students sold a large quantity (over 50); first turn in date was \$4000 in sales; final turn in date is 11/28/18 (Michelle Marks and Chris Avina will help with turn in at lunch); the delivery truck will arrive at 6am on 12/5/18 (Michelle Marks and Amber will help in the afternoon) – the custodian needs to be notified; if it rains will be under solar panels, if no rain by the redwood trees; another option of location discussed was behind KHall; Patty’s feedback is that we need to focus on teacher involvement more next year to get them on board

with fundraising efforts – maybe provide incentives, put on ECHO

VI. Principal's Report - Jen

- A. Honor Roll – published in paper; certificates and bumper stickers will be distributed to students
- B. 2019/2020 Bell Schedule – almost finalized; there are 2 options 1) straight 1-6 every day or 2) rolling reverse starting with period 6 and ending with period 1; Wednesday release time will be 1:15PM; with reduced periods, will lose 4 teachers
- C. Staff Trainings – Michael McDowell and CRUSH (Cultural Responsive Classrooms and Schools) rescheduled for January;

VII. Patty Wyman's Report

- A. Canned food drive – largest ever
- B. Energy Conservation – won award from PGE

VIII. Adjournment: 6:54PM; Karen will be reporting to the ELAC meeting

IX. Next Meeting scheduled for January 8, 2018 at 6:00 PM Staff Lounge