

**Silverado Middle School Parent Club
Parent Faculty Club Meeting Minutes
Tuesday, January 8, 2019
6:00 PM**

In Attendance: Karen Hall, Jen Kohl, Michelle Marks, Amber Payne, Katie Aaron, James Guiducci, Emily Barazi

- I. Call to Order: 6:03PM
- II. Approval of November Minutes – Karen 1st, Emily 2nd
- III. President’s Report - Karen
 - A. Holiday Luncheon – went well, teachers loved it
 - B. Dine & Donate – we made \$145 from the December Dine & Donate at Taqueria Rosita; Stephanie Anderson will be taking over for the rest of the school year and is scheduling one in February at Habit
- IV. Treasurer’s Report – Emily
 - A. Emily distributed and reviewed balance sheet and Budget vs. Actual P&L statements; our balance is at approx. \$53,000; we have never gone below approx. \$30,000 and Emily does not want to go below that
 - B. Not able to use the online version of QuickBooks because it doesn’t have the budget feature; we will be reimbursed for the past 4 months; note that it will be hard to switch to any other version since we need the budget feature and most cheaper versions don’t have
 - C. A few checks written and distributed including Pacific Rim for the mandarins
 - D. A different system for deposits needs to be explored so Emily can account for better
 - E. Intramurals show way over budget – probably an error of all payments made by PFC and partial should have paid out of the school budget; Jen will review with Sherry
- V. Fundraising Report – Katie
 - A. Satsuma Fundraiser – came in under budget – didn’t account for the cost of the mandarins as the budget was created before we finalized the fundraiser; not very many 8th graders participated
 - B. As the auction and fall fundraisers came in under budget, we probably won’t be able to offer teacher grants this year

- C. WOW – Katie needs help; need to determine dates so as to try not to have the fundraiser during the same timeframe as the Leadership fundraiser; we have the structure in place and we can utilize Parent Square for donations; need to get more sponsors (Amber will take on this piece)
- D. To make up for loss of fundraising income, Karen will look at hosting a spring event – possibly a Parent Promotion Party

VI. Principal's Report - Jen

- A. There was a request for funds from 6th grade for a field trip; Jen will pay for it out of her school budget to make up for the discrepancy of overpayment of intramurals (which will come out of the Principal's budget)
- B. 2019-2020 Bell Schedule – there was an 50/50 split on the two final options; Jen came up with new schedule that was a compromise between the two – will have straight 6 periods every day with a rolling format each trimester (1st trimester 1,2,3,4,5,6 - 2nd semester 3,4,5,6,1,2 – 3rd semester 5,6,1,2,3,4); instructional minutes will be increased and advisory periods will be maintained; students will be released a little earlier on Wednesdays which will allow for teacher development
- C. CRSH Training this week for several teachers – they will learning some of the equity work that Vintage High is already implementing

VII. Adjournment: 7:12PM

VIII. Next Meeting: Executive Board Meeting February 12, 2019 at 2:00 PM