



**SMS Parent Faculty Club Executive Board Minutes,
October 11, 2021 6:00 PM
Via Zoom**

Attendees: Daralyn Christensen, Jen Kohl, Audrey Nagle, Marta Mouriski, Hope Tompkins

- Call to Order: Daralyn Christensen @ 6:07 p.m.
- Approval of August Minutes: Daralyn motioned to approve; Audrey seconded.
- President's Report
 - SMS received an unexpected donation from Last Bottle (a Napa-based online wine company) for \$7,500 in appreciation of teachers! Daralyn sent a thank you letter to Last Bottle and reached out personally to owners, Katie and Cory Wagner conveying our great appreciation for their generous donation. Thank you Last Bottle!
- Principal's Report
 - It is a busy year with a lot of activity and joy! A majority of the conferences will be student-led this year via Zoom, with a handful of conferences on site. Due to Covid protocols, SMS is not allowed to have everyone on campus for conferences so this is a good option. Our students have demonstrated they are very capable of performing these activities from home. Conferences are a great time to listen to the students and hear what is important to them.

- The district is putting on an educational conference in which our teachers will be engaged.
- Much excitement that the SMS Chili Cook-Off can happen again this year! Each department creates a chili for the cook-off which is tons of fun and a great way for the staff to come together.
- Progress reports were mailed home and the District will mail the star testing results.
- Due to Covid precautions we're holding off on school dances and will revisit the idea in spring.
- Leadership students are working with Jen to have a Carnival for the 6th Graders. Jen is working with them to ensure it is manageable and safe.

- Treasurer's Report

- Audrey reported our current balance is \$45,212. She advised not much financial activity given the times we're still in. A couple of small expenses such as one for Departmental Support (Math) and Quickbooks. Audrey expressed how touched she was to open the letter with the unexpected donation from the Last Bottle Company.

- Fundraising

- Jen gave us background on the history of the Business Sponsorships. Daralyn offered to revise the sponsorship letter. Once updated she will forward it to Jen so it can be sent out via Parent Square. We would like to advertise this as soon as possible so businesses receive banner visibility for the bulk of the school year. Marta suggested adding a direct give on the same letter for families that would like to donate but do not want a sponsorship (no amount too small). It was agreed this was a great idea and verbiage will be added to the sponsorship letter.
- Jen explained that Leadership would like to do a color fun run. We may not get color on the new track but we will do a wacky fun run. A good time for the run would be in March before testing and spring break.
- Jen advised that Leadership and Choir/Band will not do their own fundraising, instead help motivate their base in the overall school fundraising programs. Leadership can help stuff

envelopes for a direct mailing to businesses. Audrey and Jen will try to look at past records to create a list of businesses we should reach out to.

- Jen had two ideas for the Last Bottle donated funds 1) Give Staff Break Room a facelift. Daralyn will reach out to her friend, who is a decorator, to work with Jen and Kristi Leamer on this project.

- 2) Purchase books for English classes for in-class reading and social-emotional books relating to anxiety, depression, and wellness for the library. Audrey advised and the Board agreed that we should earmark half of the donated funds for specific projects and keep the rest in reserve in case fundraising is down due to the pandemic.

- Farm Fresh To You has gifted us four veggie boxes to giveaway. We discussed giving the first four families that sign up for a Sponsorship a veggie box. It was agreed this is a great way to promote both programs. Jen will put a slide about this fundraiser/giveaway in the student-led conferences.

- Dine and Donate - Our next Dine and Donate is Tuesday, October, 19th at Allegria. Daralyn and Marta will meet to discuss a list of businesses that may like to participate in future Dine & Donates and set a tentative calendar. The business does not necessarily need to be a restaurant.

- Marta mentioned organizing a gift wrap fundraiser for the holidays (i.e.: \$2 per box).

- Daralyn and Marta will map out a possible fundraising calendar for the year.

- Marta advised Visit Napa Valley is back and its mission is to support the arts in our community. She will explore how we can apply for a grant through them. Jen stated we do have art needs for sheet music, instruments, etc...

- Adjournment: Meeting adjourned @ 7:15 pm

- Next meeting: PFC General Meeting, November 9, 2021

