



**SMS Parent Faculty Club Executive Meeting
Minutes - December 2, 2020 6:00 PM
Via Zoom**

Attendees: Angelique Ball, Daralyn Christensen, Jen Kohl, Audrey Nagle, Teri Stevens, Hope Tompkins

- Call to Order: Angelique Ball @ 6:33 p.m.
- November Minutes were approved: Hope motioned to approve, Angelique seconded.
- Principal's Report
 - Holiday Staff Luncheon
 - Heritage Eats Food Truck to provide lunch for 70 Staff, Friday 12/11/2020. The PFC will contribute \$400 to the cost of the luncheon and the Sunshine Club will pay the remaining balance (cost is just over \$10 per person). Jen, James and Mike will provide the drinks. COVID-19 safety protocols will be observed.
 - Christmas Tree at SMS
 - Leadership Students decorated a Christmas Tree which is on display and will be lit up December 4, 5, 6, 11, 12, 13, 18, 19 & 20.
- District News
 - Video footage of SMS shown in the State of the District Presentation.
 - Currently no new changes with regards to COVID-19 school protocols and schedule but the situation is being monitored closely.
- Treasurer's Report
 - Current financial statements
 - Not too much activity to report at present. Balance: \$50,142.85
Only three line items took place and we received \$85 in Amazon

Smiles. Audrey concurs that the staff luncheon is a great use of funds and we will still have enough for an end of year gift.

- Utilizing Principal Support Funds, Jen would like to purchase Starbuck gift cards to distribute in the Spring. She would like to raffle them off during Teacher Staff Meetings or give out if someone does something special. Audrey confirmed this is not a problem as the budget for Principal Support is \$2,500 and only \$767 has been spent.

- Fundraising

- Shop with Scrip

- The “Shop With Scrip” fundraiser has been promoted through Parent Square and is up and running for the holidays. Daralyn will look into why buyers are receiving a message that the funds will be sent to the School Organizer. Daralyn would like to promote the specific dates companies are offering the best percentage giveback i.e.: Zappos currently giving 12% instead of 8%. Daralyn would like to market Amazon Smiles and Shop with Scrip together. We have the ability to track which family/student, grade/class spent the most. Buyers may choose if they would like a physical gift card or an e-card. Jen also promoted this on SMS’s Facebook page. Daralyn will send information directly to Jen for a weekly Parent Square communication during the Holiday Season. Michelle Marks was promoted to a position at VHS so no longer managing SMS Parent Square. Thanks Daralyn for all your great work getting this program rolled out!

- Miscellaneous

- Jen received the minutes back from the Spanish translator and will forward them to Teri for posting on the PFC website.

- Adjournment - Meeting adjourned at 7:04 pm

Next Meeting: General Meeting, January 12, 2020 6:00PM